

BRMS PTSA Volunteer Descriptions 17-18 Co-Chair

Committee Name:	Co-Chair
Current Chair/Co-Chairs:	Jess Izzo Virginia Hartman
Timeframe for Activity(s): (Ex. Fall, Ongoing, March, Weekly etc...)	All year (Aug-June)
Time Commitment: (Ex. 5 hrs/week, 10 hrs/mo etc...)	Approx 6 hours/week on average, including meetings and work from home.
Other Personnel Involved: (Ex. Building Reps, Committee Members, PSCD Staff, District Chairs etc...)	PTSA Exec Committee, BRMS Office Personnel and staff, District PTSA, and most importantly, BRMS parents.
Job Description:	Create and uphold relationships with parents and BRMS staff, working cooperatively with BRMS Exec Comm. advocating for our students and families, through meetings, programs, and activities.
Supplies/Skills Needed:	Leadership, communication, organizational skills, creativity and flexibility, and computer basics
Additional Notes/Details:	At the middle school level, monthly PTSA meetings aren't necessary. Approximately every other month, with valuable topics/speakers is perfect.

