

BRMS PTSA Volunteer Descriptions 17-18

Committee Name:	BRMS Scholastic Book Fair
Current Chair/Co-Chairs:	Laura Walitsky, Julia Anselm
Timeframe for Activity(s): (Ex. Fall, Ongoing, March, Weekly etc...)	Fall
Time Commitment: (Ex. 5 hrs/week, 10 hrs/mo etc...)	<ul style="list-style-type: none"> - Appr. 2 hrs for set-up - Appr. 2 hrs for tear down/close fair - some time recruiting/emailing potential parent volunteers - Volunteer during school hours as needed while fair is running
Other Personnel Involved: (Ex. Building Reps, Committee Members, PSCD Staff, District Chairs etc...)	BRMS library staff, PTSA treasurer, parent volunteers
Job Description:	Run the BRMS PTSA Scholastic Book Fair Fundraiser. Help with set-up and closing of fair. Recruit parent volunteers and volunteer as necessary.
Supplies/Skills Needed:	
Additional Notes/Details:	Usually scheduled the week of BRMS Open House. Runs for 4 days during school hours (7:15-2:45pm) and closes after Open House.